

**COLLEGE OF LIBERAL ARTS
FACULTY ASSEMBLY**



MINUTES (final version)

Date: Sept. 1, 2004

Time: 1:30 –2:30 p.m.

Place: HL 309

Members Present:

Abordonado, Valentina
Binkley, Daniel
Daleiden, Shannon
Feldman, Jerome
Goldman, Randy
Hummel, William
Leach, Laurie
Maltby, Joyce
Muhleman, James
Pavelec, S. Mike
Puaa Evelyn
Seghal, Mani
Soong, Micheline
Wilson, Patrice

Andrews, Wayne
Crane, Ronnie
Davidann, Jon
Frus, Phyllis
Gough, Allison
Johnson, Gregory
Lierheimer, Linda
Markowitz, Howard
Ne Jame, Adele
Pavkovic, Michael
Ross, Deborah
Sheridan, Mary
Tsushima, Vincent
Wood, Houston

Berg, Steve
Dabney, Michael
Duprey, Susan
Gili, Angela
Hart, Russell
Kazarian, William
Madison, Elaine Leilani
Metcalf, Brian
Ostrowski, Bernard
Perry, Patrick
Schwartz, Sandra
Smith, John
Van Gorder, Ed
Zanella, William

Members Absent:

Alfonso, Russell
Clancy, Pat
Gefroh, Daniel
King, Phillip (on leave)
McFarland, Valerie
Tjarks, Mark

Askman, Douglas
Daniels, Lori
Geschwind, Norm
Knowles, Gordon
Schnare, Kathy (on leave)

Burke, Barbara
Fischel, Elizabeth
Kelley, Michael
Matsushita, Marimi
Sustana, Catherine

Minutes:

This is a digest of the minutes.

Dr Correa informed the faculty that enrollment was up and addressed several key initiatives for Fall 2004: WASC visit, program review, retention, and the new teacher education program. The Assembly discussed adjunct faculty issues and once more formed a sub-committee on those issues. The assembly voted to make the chair's term a 2 year term beginning in the 2005-2006 academic year.

This is the full text of the minutes:

I Dean's Remarks: Due to confusion over the start time, Chair Brian Metcalf had not yet called the meeting to order when Dean Les Correa began his presentation to the faculty at 1:33 p.m.

A Dean's schedule: Dr. Correa will be on vacation for three weeks in October.

B Liberal Arts Slide Show

- Dr Correa thanked all the program chairs for their dedicated service without which the college could not function.
- He introduced new faculty:
 - 1 Shannon Daleiden, Visiting Assistant Professor of Psychology replacing Dr. King who is now half-time.
 - 2 Randolph Goldman, Visiting Assistant Professor of Mathematics, replacing Kathy Schnare who has been called for active duty and will soon be going to Iraq.
 - 3 Mike Pavelec, Assistant Professor of History

- Incidentally, Gordon Knowles was also activated this summer but was told after he reported that his service was not needed at this time. However he may be called again later this year or next year.
- Dr. Correa also reported that Michael Dabney would work with Valentina Abordonado this semester as the Assistant Director of the TLC and then take over the director spot in January, when Valentina will become the new Director of Teacher Education.
- Enrollment across the university is up about 3% over last year and may go higher. Both undergraduate and graduate enrollment are up, 3% and 3.1% respectively.
- Liberal Arts has 27% of all course registrations. Mathematics, English (Literature and Writing), and Humanities have the largest enrollments. This is all consistent with the past few years.
- Psychology is showing significant gains in enrollment. The drop in enrollment in Sociology masks a growth in majors. The difference is that Psychology developed its own statistics course instead of having its majors take SOC 3200 and so registrations moved from Sociology to Psychology.
- Average class size has increased to 18.82 versus 18.12 last year.

C Fall 2004 Initiatives

1 WASC Education Effectiveness visit in March 2005

2 Teacher Education Program and Master of Social Work programs are nearing accreditation.

3 Ongoing work on program review: Please keep records of conversations your faculty has about academic issues and efforts to implement findings of program review. We need to be able to demonstrate how we know students are meeting the outcomes for their degree programs and how what we learn through program review is being used effectively to improve student learning outcomes.

4 Retention—we need to work on forging connections between students and the university, students and faculty, students and their major programs. Program chairs identified several retention strategies that could be tried:

1 Orientation to the major

2 Faculty mentoring

3 Faculty/student symposia—Psychology is planning one on “Detecting Deception”

4 Group advising (advise majors about careers or grad school)

5 Social activities—one example is English program’s student reading series

6 Specialized club or honor society

D Congratulations to Jerry Feldman who has been selected to deliver the Slade Lectures in the Department of the History of Art at Cambridge University. He will give 3 seminars and 8 lectures during his 2 and ½ month visit

E The university appreciates all the hard work of the faculty and solicits our help in getting involved in the program review process, the general education revision process and with retention.

F Teacher Education Program—once the program is approved by HTSB (Hawaii Teacher Standards Board) then it will go through the Graduate Curriculum Committee and we can start to promote it. It will begin in the summer months because student teaching will take place in the third semester and this cannot be arranged in the summer. The program should begin in summer 2005. Schools that will participate with us are McKinley, St Andrew’s Priory, Farrington, and Kamehameha. We are also negotiating with other schools. Valentina would be happy to come and talk with students and faculty in any program about this upcoming program.

Dean Correa concluded his remarks at 2:10 p.m.

II Approval of minutes. Chair Brian Metcalf called for the approval of the minutes of the April 19, 2004 meeting. These were approved with the corrected spelling of two names.

III Chair’s reports. There were no chairs reports since the semester is just beginning. As soon as the schedule for LACC meetings is confirmed, Brian will email the Liberal Arts Faculty. The LAFPRC needs to elect a chair.

IV Election. Since Kathy Schnare has been activated, we need a replacement representative to the Academic Policies committee. Steve Berg was elected.

V Adjunct Faculty Issues:

- There are some encouraging signs that the university is getting ready to move on this issue, as our own concerns have been supported by the recommendations of WASC and by the retention consultant. This might, then, be a good time to press this issue.

- Skip Kazarian will have the opportunity to present his research to Dr. Fleckles. He will discuss some ways adjunct faculty can be supported with relatively little additional cost to the institution.
- In addition to trying to raise adjunct pay and improve conditions (office space, benefits) perhaps we should also think about the need to hire more full-time faculty. Even though many adjunct faculty are highly qualified and dedicated, it is difficult for them to feel the same level of investment and to give the same amount of time to their students as full-time faculty members. Turnover is high and that undermines the connections of first year students with the school. Students are not always aware of the status of their instructors, but some students and parents believe that they are not getting their money's worth if the students are taught by adjuncts.
- Is the solution to hire more full-time faculty instead of adjuncts?
- In the past some programs have hired additional full-time people in order to get more full-timers teaching these first year courses or remedial courses only to find that they, too, were more interested in doing upper division courses, research, administrative work etc. Most faculty with doctorates do not want to be full-time gen ed teachers. The solution might be a greater commitment on the part of existing faculty to teach more first year courses coupled with better pay and working conditions for adjuncts.
- The real question is "What route is best for students?"
- It might not be a good idea to hire a lot more full-time people to staff gen ed courses until we see how the new curriculum impacts gen ed enrollments.
- We could have large lecture classes taught by outstanding senior faculty (Dan Binkley was given as an example) combined with discussion sections led or grading done by adjuncts. This would give more first year students access to outstanding faculty and would be cost effective.
- People obviously think this issue is important but don't agree about what approach to take. Let's form a sub-committee again to discuss this and bring back suggestions. Phyllis Frus, Skip Kazarian, Ed Van Gorder, Sandra Schwartz, Mike Dabney and Brian Metcalf agreed to be on the sub-committee

VI By-laws change.

Motion 1 Change the length of term for LAFA chair from one to two years—PASSED (Secretary continues to serve a one year term)

Motion 2 Allow the Chair and Secretary to be re-elected for up to four consecutive years rather than three consecutive terms. PASSED (This gives the secretary a maximum of four terms and the chair a maximum of two).

VII Open Forum: Jerome Feldman suggested that given the University's several excellent programs in the arts which are an important means of community outreach (the International Vocal Ensemble, the Theatre Program, the Art Gallery, *Hawai'i Pacific Review* and *Wanderlust*), and the relatively small number of students involved in these programs, the General Education Core should include a requirement that all students take a performing arts course in which they actually participate in the production of the art form.

The meeting was adjourned at 2:37

Respectfully Submitted,

Laurie F. Leach, secretary